



the green solution

Pickfords
business moving

Developments in regulation and legislation have brought environmental practices into sharp focus for our clients and our company.

Pickfords Business Moving recognises that its responsibilities for the environment must be an integral and fundamental part of its business strategy. It is committed to providing services that sympathetically address environmental matters.

There are 20 key pieces of environmental legislation that relate to Pickfords' business processes and operations – including the Controlled Waste Regulations, the Waste Electrical and Electronic Equipment (WEEE) Directive and the Environmental Protection Act.

For every piece of legislation there are more than 30 aspects and impacts to consider in terms of the way the company does business.

How does this legislation affect your business?

Environmental legislation affects the way every business manages its waste products. Your business must make every endeavour to dispose of waste safely. This means you are responsible for disposal of your waste products even if you outsource this action to a third party. The consequences of not supporting the legislation could include negative publicity, fines and even prosecution under the Environmental Protection Act. The consequences however, could be lasting damage to the environment and to your business.

A new commitment

Pickfords decision to create a unique environmental solution has triggered a company-wide commitment to completely change the way we work to benefit the environment both in our everyday business practice and the services offered to our clients.

Four cornerstones of a plan

The cornerstones of Pickfords Business Moving's environmental solution are:

- An Environmental Management System designed to manage the impact of our business practices on the environment
- Re-use and Re-cycling Solutions designed to help our corporate accounts fulfil their environmental targets, responsibilities and aspirations.
- Solutions designed to benefit social and business groups and registered charities
- A business culture that is committed to achieving its environmental goals today and into the future

Pickfords Environmental Management System

Less than 12 months following the decision to develop our focus on a greener future, Pickfords' commitment to environmental issues was rewarded with ISO 14001 accreditation. Pickfords is the first large moving group to achieve this international standard for an Environmental Management System.

Did you know?

ISO 14001 is the internationally recognised standard for environmental management systems and our own accreditation means we don't just comply with all the environmental laws and regulations that affect our business, but that we are actually committed to maintaining, improving and measuring our environmental performance.

An objective of our Environmental Management System is to reduce the waste and pollution generated by our commercial activities, this includes:

- **Effective waste management**

Pickfords has detailed procedures for the disposal or re-cycling of packing materials such as cardboard, wood and paper, as well as re-cycling plastic cups, printer cartridges and other office materials

- **Use of fuel and energy**

Pickfords has reviewed the fuel-efficiency of all its vehicles, and has improved the maintenance procedures in order to minimise emissions and achieve maximum fuel-efficiency. The use of energy at our sites and in our offices is being continually reviewed and appropriate procedures to reduce our use of electricity and other public utilities have and will be introduced.

- **Environmental impairment**

We reviewed everything from the detergents we use to clean our vehicles and drainage, through to the way we store and manage fuel at our sites and depots. New systems and procedures have been and will be put in place to minimise the impact that activities like these have on the environment.

- **Awareness and training**

New policy, system and procedures involve every member of our staff. Besides training for existing staff and new recruits, we have internal auditors who check our performance and achievements and make sure our

Furniture facts

This award winning programme has so far:

- Created nearly 100 jobs across the UK
- Re-cycled more than 20,000 tonnes of unwanted furniture
- Helped more than 5,000 national and community organisations

Environmental Management System continues to represent current best practice.

Re-use and re-cycling solutions

Pickfords Business Moving has created a new portfolio of services that allows our clients to dispose of unwanted products in an environmentally friendly manner with seamless integration into the business relocation or expansion project.

Our strategic partners include:

- **Green-Works**

An award winning registered charity and social enterprise dedicated to radically changing the way society thinks about waste – including office furniture

- **Digital Links**

A registered charity offering a comprehensive and quality-assured IT disposal service to UK companies. The organisation refurbishes computers for re-use in schools, non governmental organisations and small enterprises across the developing world.

Office furniture

As a Green-Works Accredited Business Mover, Pickfords is able to offer a comprehensive office furniture 'Green Solution'.

An office move often requires the disposal of redundant furniture as companies rethink, replan and refit their workspace. Pickfords Business Moving's service provides its clients with the opportunity to re-use or re-cycle furniture rather than send it to landfill. Furniture that can be repaired or refurbished will be re-used, and items that are badly damaged will be re-manufactured. The useful life of the item is effectively extended and it can then be re-sold to raise money to support local community organisations and start up businesses. The process of re-cycling provides jobs and training for long-term unemployed, homeless and disabled people.

The service includes:

- Cataloguing items to be re-cycled
- Collection from single or multiple locations
- Delivery to warehouses for re-cycling
- Full compliance with EU waste directives and UK regulations
- Audit trail and feedback on how your end of life furniture has been re-cycled and benefited others
- Seamless integration into your relocation or expansion project

Computers and IT equipment

Pickfords can provide you with a safe and professional IT disposal service to re-use or re-cycle your unwanted computers and IT equipment. Our working relationship with Digital Links enables us to offer a comprehensive IT 'Green Solution'.

The service includes:

- Re-use, or if re-use is not possible, the complete re-cycling of unwanted PCs, monitors, laptops, keyboards, mice, cabling and peripherals
- Guaranteed 100% data erasure in line with the data protection act
- Full compliance with all waste regulations and legislation including WEEE Directive and Hazardous Waste Regulations

Why re-use and re-cycle?

Compared to many other goods, manufacturing computers is very materials intensive. To produce a car or refrigerator will use an amount of fossil fuel roughly equal to their weights. But one desktop computer requires some 10 times its weight of fossil fuel. Using the Pickfords IT re-cycling service doesn't just help to bridge the digital divide, it also makes environmental sense

Making a difference in Kenya

Digital Links has provided 6,000 computers to Computers for Schools Kenya (CfSK). This has computerised 300 schools, giving 150,000 Kenyans their first experience of using IT.

CfSK trains teachers in how to use and maintain equipment in schools. The organisation also trains unemployed people in computer skills. Its sustainable and training-based programme has provided a model for other computerisation projects across Africa.

Kennedy Otieno, a pupil at Our Lady of Fatima School, Nairobi, says: "With the study of computers widening my scope of thinking, I now know many things that I did not know. I pray for CfSK to reach out to more of the schools in the slums, as this is the only way we can reduce poverty."



- Comprehensive asset reports and data destruction certification, providing complete traceability
- Seamless integration into your relocation or expansion project
- Training, support and software provided to recipient organisations
- Feedback on the countries and communities benefiting from your donation

The computers and IT equipment that are re-used go to carefully selected education and healthcare projects in the developing world. The computers are refurbished and supplied in excellent repair, loaded with completely new operating systems and software. Not only that,

full training and support is provided to the recipient organisations, as well as re-cycling solutions when the equipment finally reaches the end of its useful life.

Solutions designed to benefit social and business groups and registered charities

With our re-cycling service everyone wins. Your redundant computers are given a new lease of life in the most environmentally efficient way possible; and the recipient organisations in the developing world obtain good quality, fully safety tested IT equipment with all the systems, support and software they need.

A business culture that is committed to achieving its environmental goals today and into the future

When we work for you we want you to be confident that all our services and products address environmental matters. And with our ISO14001 accreditation you can be sure of our commitment to environmental concerns and that we will be constantly looking to improve our performance as we roll out our systems to our national network of branches

We are committed in our environmental goals to:

- Adopting the highest environmental standards in the removal industry.
- Reducing any waste and pollution that is generated by our commercial activities.
- Actively promoting re-cycling or re-use of materials, whether they are generated by ourselves or our customers.
- Ensuring the disposal of unusable waste is safe and minimises any long-term environmental impact.
- Conserving resources across our operations

- Maintaining our buildings to minimise their impact on the local environment.
- Working closely with our suppliers and contractors to share our goals and minimise the impact on the environment of our shared operations.
- Making sure all our company vehicles are designed and maintained to achieve maximum fuel-efficiency and minimum emissions.
- Reducing energy and water use by adopting best practicable conservation technology.
- Raising the awareness of our staff and encouraging their ongoing involvement in our environmental improvements by providing information, instruction and training.

What does The Green Solution mean to your business when you expand or relocate?

- The peace of mind of knowing you are dealing with a reliable, national service provider with rigorous commitments to and solutions for environmental issues.
- A range of services to help your business meet its environmental and corporate social responsibility targets and aspirations.
- An opportunity for your business to make a difference to under-privileged people in the UK and overseas, as the life of unwanted products is extended and re-used productively.
- An opportunity for your business to make a difference to the environment.
- Your employees can be actively engaged in your company's contribution to environmental issues.
- Our services can help your company to actively promote its green credentials in external and internal communication plans.
- A solution seamlessly integrated within your office relocation or expansion project.